

BOARD OF PARK COMMISSIONERS
MINUTES – August 24, 2022, 6:00 PM
Park Department Office

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Alan Kappers, President
 Mr. Richard Jordan Emerick, Vice-President
 Mrs. Susan Westfall, Secretary

Others Attending: Jeremy Drake, Park Superintendent

The minutes of the July 5, 2022 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mrs. Westfall.

REPORTS:

- Park Superintendent Jeremy Drake submitted a report (copy attached to original minutes). Mr. Drake stated the Senior Citizens Center roof is being finished. Shelter 16 in Community Park has been built and the concrete has been poured.

NEW BUSINESS:

- **Amend date for Pink Ribbon Girls Events** – A motion was made by Mr. Kappers, seconded by Mr. Emerick to amend the date for the Pink Ribbon Girls event to Saturday, October 8.
Motion passed by unanimous vote
- **Approve additions to agreement for Miami Shores Golf Course signage** – A motion was made by Mrs. Westfall, seconded by Mr. Emerick, to approve four additional signs at Miami Shores Golf Course to include course rules, course layout, food ordering information, and driving range rules.
Motion passed by unanimous vote
- **Discussion of Annual Park Tours**
 - **Archer Park** – Mr. Drake stated the rear baseball outfield is to be leveled. Mrs. Westfall mentioned that one of the street lights along the railroad tracks needs fixed.
 - **Duke Park** – Mrs. Westfall noted the bike path has deep cracks and needs repair. Mr. Drake stated the pickle ball courts need resurfaced. Mrs. Westfall also commented that the pickleball courts need to have storage for the nets. Mrs. Westfall noted piping on the pond fountain and very visible. Mr. Drake is getting that looked at and notes they have had issues with kids throwing rocks down and breaking the PVC piping in the past. Mrs. Westfall noted the bike path crossing at the entrance needs striped for safety reasons. Mrs. Westfall stated the mountain bike trails are difficult to maintain and need additional help. Mr. Drake states a company is going to remove the invasive species which will make it easier to maintain.
 - **Robinson Reserve** – Mr. Drake states mowing the path will start next year due to new plantings getting established. Mr. Drake stated he is going to add dirt to the steep grade on the north side to make it easier and safer to walk. Mrs. Westfall noted the entrance is hard to locate and it needs better wayfinding signage, along with a sign naming the trail after Margaret Duke, which was requested by the Robinson Family. Mrs. Westfall also mentioned the Robinsons would like bigger trees planted. Mr. Kappers and Mrs. Westfall agreed that the fence line needs to be cleared to the edge of the crop field. Mrs. Westfall recommends a landscaped entrance would be nice.
 - **Community Park** – Mr. Emerick mentioned the need to update the Frisbee Golf area. Mr. Drake stated that is something that is used frequently and agrees with the updates. Mrs. Westfall noted the bike path needs striped where it crosses the entrance of Adams Street.

There being no further business, upon motion of Mrs. Westfall, seconded by Mr. Emerick, by unanimous voice vote, the Board adjourned at 7:28 p.m.

Respectfully submitted,
